

**Minutes of the Garrison Petawawa Wood Hobby Club
Annual General Meeting Minutes
15 June 2024
319 Menin Rd. Bldg. D-2**

In Attendance

Tim Scheer	Acting President
Don Francis	Resource Manager/ Acting Vice President
Lou McEvoy	Fire Warden
Wade Neigel	Secretary
Jack Manfield	Volunteer at large
Bailey Hartnell	Community Recreation Coordinator PSP
	The Treasurer's position is unfilled

Members

R Dyck
L Evans
D Glasner
McMullen
Sauve
R St Jean
G Woollam

Item	Discussion	Action
	Clean up started at 0900.	All
I	<u>Introductory Remarks:</u> Tim S thanked all those in attendance for helping with the clean up and a special thanks to Bailey H for joining the meeting.	Acting President
II	<u>Previous Meeting Minutes:</u> Tim S went over the minutes from the previous executive meeting. The minutes were read and accepted as read.	Acting President
III	<u>Treasurer's Report:</u> The position of Treasurer is currently vacant. Tim S spoke about the state of the club and the approved expenditures for the coming year. He spoke about the next treasurer task of reviewing the statements of the past few years and compile a report about future income and a projected budget and bring it to the next executive meeting.	Acting President
IV	<u>Old Business:</u> a. The current state of the jointer was discussed at length. This piece of equipment is very important in the woodworking field. It was noted that the jointer head was recently upgraded but it was then found that the present electrical system causes the breakers to trip when it is started. Several options were talked about, including removing the upgrade and replacing the original cutting head, and removing the entire unit and bringing the original jointer back into service. Bailey M said that the work order is currently with RPOPS and is hoping for a	Acting president Community Recreation Coordinator

	<p>response by next week. A motion was put forward by Jack M that we wait for a response until 24 June. After that date, the executive would contact an electrical contractor to look into the situation. Seconded by Don F passed.</p> <p>b. Discussion about another electrical concern is the installation of the 600VAC planer. The building has the appropriate voltage into the building as it is currently supplying power to the outside dust hopper. Bailey H said that a request has been put into RPOPS to determine if it feasible to add the planer to the current panel.</p> <p>c. Bailey H informed the meeting that the request for floor paint had been received by RPOPS and an answer should be available soon.</p>	<p>Jack M</p> <p>Don F</p> <p>Community Recreation Coordinator</p> <p>Community Recreation Coordinator</p>
V	<p><u>New Business:</u></p> <p>a. Dan G said that the hopper door outside was damaged. Tim S said that he had repaired the door and put a hinge on it for ease of opening it for cleaning.</p> <p>b. Dan G said that we should replace the back, wooden door. It is in poor condition and would easily be forced open. Dan G put forward a motion to have the new Resource Manger look into getting the wooden replaced with a steel door. Seconded by Don G. Passed.</p> <p>c. Tim S discussed the proposal to create a new, non-executive, custodian position on a trial basis. There was much discussion about the role of the position. Rick StJ put forward a motion to clarify the roles for this position and then post it for the membership. Seconded by Dan G. Wade N will produce a draft of the roles and responsibilities and distribute it to the executive for input before posting the position to the membership.</p> <p>d. Jack M started a discussion about generating additional income for the club other than from annual dues. He talked about the used vending machine proposal. Rick St J said that he was against the idea because he has had a negative experience with a vending machine when it was broken into for the cash.</p> <p>e. Tim S asked if there were any other questions from the membership and then moved on to the executive positions. He said that the current executives would like to be considered to continue in their current or new role.</p> <p>. i. Jack M nominated Tim S for president. No other nominations were put forward. Passed.</p> <p>ii. Don F nominated Greg W for vice-president. No other nominations were put forward. Passed.</p> <p>iii. Don F nominated Jack M for treasurer. No other nominations were put forward. Passed.</p>	<p>Acting president</p> <p>Resource Manager</p> <p>Rick St J</p> <p>Secretary</p> <p>Info</p> <p>Acting President</p> <p>Info</p> <p>Info</p> <p>Info</p>

	<ul style="list-style-type: none"> iv. Tim S nominated Lou M for fire and safety warden. No other nominations were put forward. Passed. v. Jack M nominated Don F for resource manager. No other nominations were put forward. Passed. vi. Jack M nominated Wade N for secretary. No other nominations were put forward. Passed. 	Info
	f. The executive now consists of two military/veterans, one retired OPP officer and three civilian members.	Info
VII	<u>CLOSING REMARKS.</u> <ul style="list-style-type: none"> a. Tim S again thanked all the members for helping with the clean up. b. The first face to face meeting of the new executive is schedule for 08 October. c. Rick St J motioned that the AGM be adjourned. Seconded by Don F. d. Passed. 	
VIII	Meeting adjourned 1040h.	

Tim Scheer

Tim Scheer
President

Date: July 3, 2024

Wade Neigel

Wade Neigel
Secretary

Date: 15 June 2024

- Winter is up and running again
- Planes still outstanding
- Custodian job was clarified to all club members and volunteer signing has begun

Bailey Hartnell
Club Liaison
Community Recreation Coordinator

July 3, 2024
Date

Comments:

Brendan Cunliffe
Brendan Cunliffe
Manager Community Recreation

8 July 2024
Date

RECOMMENDED/NOT RECOMMENDED

Nathan Lane
Senior Manager, PSP

Date

APPROVED/NOT APPROVED

LCol N. B. Forsyth
DComd 4CDSG

Date